

**Town of Mashpee
Board of Selectmen**

Policy No: 014

Snow Removal Policy

The Mashpee Department of Public Works provides the removal and treatment of snow and ice on all town roads, town facilities, and private roads, as qualified below.

QUALIFICATIONS FOR PRIVATE ROADS:

1. The private road must be a way open to the public use. The road must be laid out and constructed as shown on a plan approved, endorsed, and recorded in accordance with the subdivision control law or must be a way in existence when the subdivision control law became effective in the Town of Mashpee. Gated areas, condominiums, and common driveways are not considered private roads.
2. The private road must be maintained by the private owners/users in a condition free from dangerous defects which, in the opinion of the DPW Director, would inhibit the safe operation of snow and ice removal equipment. The road must be free of speed bumps, improperly adjusted catch basins and manhole covers, and other obstructions. Brush must be cut a minimum of 4 feet back from the road surface and a minimum of 10 feet overhead. Unpaved roads must be graded and in good condition.
3. All private roads must have a sign installed and maintained in accordance with the specifications set forth in the Manual on Uniform Traffic Control Devices, published by the Federal Highway Administrator.
4. The DPW shall inspect all private roads annually prior to the first snowfall. A list shall be published in a newspaper of local circulation and shall be posted at the Town Hall of roads which will not be plowed until certain repairs are made or maintenance is performed. Residents on these roads should contact the DPW after the necessary repairs or maintenance for an inspection. Roads satisfactorily repaired or improved shall be removed from the "will not plow" list.

POLICY FOR SNOW REMOVAL ON ALL ROADS:

5. To assist with snow removal, the DPW recommends that residents of private roads and secondary public roads stake the edge of the road surface. Residents may use wooden stakes or other similar stake with the top clearly delineated with fluorescent paint (yellow or orange) or with a reflective marker.
6. There shall be no parking of motor vehicles on a road or shoulder during snow removal operations. Parked vehicles may be towed at the owner's expense or, if a private road, the road may not be plowed.

7. Individual property owners shall be responsible for removing snow from in front of mailboxes and driveways.
8. The DPW shall not be responsible for damage to plantings, fences, **mailboxes** or irrigation systems **or other objects** located within a road right-of-way or for damage caused due to a violation of this policy. The DPW shall also not be responsible for damage to lawns if the edge of road is not clearly marked.
9. Road treatment of sand and salt will be provided on an as needed basis. Treatment will be provided first to primary public roads and then to collector roads and Town-owned buildings, including the Police Station, Fire Station, Town Hall, Senior Center, Library **and Kids Klub**. Treatment will not be provided in private parking lots, private driveways or private common driveways.
10. The DPW will assist the School Department in removing snow. The school parking lots will be plowed as needed after the public and private roads have been cleared.
11. The Mashpee Housing Authority driveways and parking area will be plowed after all roads have been cleared. Parked vehicles may inhibit plowing and will require that the Housing Authority or its residents remove the remaining snow

Adopted by the Mashpee
Board of Selectmen
November 15, 1999

Amended September 8, 2003

Amended November 7, 2005